



# KIDS GET A SCHOLARSHIP YOU GET A 75% ILLINOIS TAX CREDIT THAT'S PRETTY COOL

## Tax Credit Scholarship Donation Overview

### 1. Establish a MyTax Illinois Account

To earn a state tax credit on your gift, you must first create a MyTax Illinois account with the Illinois Department of Revenue.

- Visit [MyTax.Illinois.Gov](https://mytax.illinois.gov)
- Click on: **INDIVIDUALS** (blue button on the left)
- Select: **Request a Letter ID** (under Miscellaneous)
- Enter social security number and one of the following: IL drivers license number, state ID number, IL-PIN, most recent AGI
- Within 10 days, a letter ID will arrive via U.S. mail. This is needed to proceed to step 2.

Use your letter ID to activate your MyTax Illinois account by visiting [MyTax.Illinois.gov](https://mytax.illinois.gov) and clicking “Sign Up” and following the prompts.

If you already have a MyTax Illinois account, you can skip to step 2.

### 2. Reserve Your State Tax Credit

Visit [MyTax.Illinois.Gov](https://mytax.illinois.gov) to reserve your state tax credit.

- Login to your MyTax Illinois account
- Click on: **INDIVIDUAL** (blue button on the left)
- Under “I Want To” (far right) click on: **Contribute to Invest in Kids**
- Check: **Invest in Kids Region** and select the region and Scholarship Granting Organizations (SGO-Empower Illinois) where you will make your gift.

Once you reserve your tax credit, you have 60 days or until December 31, whichever comes first, to make your donation.

#### REMINDERS

- Make sure the names on your CAC and the account used for your donation match
- **Donations made with trusts are not allowed to be designated**, per the Invest in Kids Act. Corporate donors can only designate to a region.

### 3. Retrieve Your Contribution Authorization Certificate (CAC)

- Log out and log back in to your [MyTax Illinois](https://mytax.illinois.gov) account
- Click on: **View More Account Options**
- Click on: **Letters**
- Click on: **Invest in Kids Contribution Application**
- This is your CAC. Save it to your computer. You will need it for step 4.

#### REMINDERS

- If you have a pop up blocker installed, allow pop ups from MyTax Illinois when accessing your CAC.

### 4. Donate To Your Favorite School With Empower Illinois

Once you have your CAC, you can make your donation to your favorite school. A full list of participating schools can be found on the Empower Illinois website under the **Partner** tab.

- Go to: [Donations.EmpowerIllinois.org/Donations](https://Donations.EmpowerIllinois.org/Donations)
- Click on: **I Have My Certificate**
- Complete the Empower Illinois Donor Wizard

#### REMINDERS

- You can donate via credit card, ACH, check, or stocks/bonds and designate your gift. **Donations made with a trust cannot be designated.** Corporate donors can only designate to a region.



Looking for help with your donation? Fairhaven is happy to assist you. Call us at 630-990-9000